

Mission & Ministry Team Meeting Minutes

October 17, 2023

1. The meeting was called to order by President Dan Hones, at 5:15 pm.
2. Present for the Meeting: Dan Hones, Pastor Dave Karolus, Pat Schroepfer, Vicki Kakes, Jessica Olson, Joanie Bauknecht-Peterson, Matt Pingel & Darrell McDougal

Absent: Dan Smith, Kim McMann
3. Devotion and opening prayer by Joanie Bauknecht-Peterson.
4. Missional Community (Take 10)
5. September minutes were approved via email.

6. **Staff Reports:** (the following reports were submitted to MMT members prior to the meeting)

Lead Pastor Report – Pastor Dave Karolus
Associate Pastor Report-Jarod Fenske
Administrative Manager Report – Paula Breutzmann
Information Technology Report – Jan Young
Principal Report – Paul Thompson
Facilities (presented at meeting)– Jay Neitzer
Childcare – Jenny Weyker
Financial – Nikki Heinzen

7. **Pastors Report**-Pastor Dave

Staff reports: view via Sharepoint no questions presented.

Financial Report: Both the Profit and Loss Report and the Balance Sheet were reviewed.

Over all the staff is doing good and working well together. Paul Thompson is an excellent leader.

The Family MAT and Care Ministry are both doing very well under volunteer leadership.

The Israel trip has been postponed to 2025.

8. **Staff:** Jay Neitzer, facilities manager:

West parking lot: Bids came in around 230K+ for blacktop, now looking at concrete options. Discussed doing sections of the parking lot at a time.

Krueger & Steinfest should be coming to fix the drain area of the parking lot this week.

Roof over the Narthex. Continues to leak, he is patching any holes found and is looking for the source of the leak.

Air vents over first floor of school were installed incorrectly and will need to be replaced by winter.

The exhaust in the kitchen roof is in a bad spot and needs to be corrected.

HVAC in the 1929 building: Looking at a heat pump system for each room. Boiler

would be used as backup only.

Jay is no longer dealing with the “housekeeping” maintenance issues, Travis Alft will be handling those situations. This gives Jay more time to address the big maintenance problems listed.

9. **CLT report** –Joanie Bauknecht-Peterson –Still looking for a 20 hr/week infant aid. They have been able to get the wait list down from 120 to 62. They have 126 enrolled. Jenny is still working with and involved in the community task force.

Some ideas Jenny is thinking about, Noah’s Ark parade, a Thanksgiving dinner.

Jenny’s review performed by Anna, Erika and Joanie.

A motion was presented to approve Josh Warren and Tessa Lauer as new CLT members – motion by Joanie, seconded by Matt, all ayes, motion carried.

The CLT job description was reviewed to keep the CLT membership to 5 (as opposed to 3 to 5) non-MMT members with a motion by Jessica seconded by Matt, all ayes, motion carried.

SLT report-Matt Pingel - They had an open meeting and it was attended by 1 parent and 1 grandparent, a concern presented is if Dojo needs cleaning up, too much info and old pictures that remain.

The SLT is comprised of 1 member of MMT, Principal as ex-Oficio and 5 non-MMT members.

A motion was presented to allow Megan Michels to replace Justin Michels (who is going to be mostly unable to attend due to outside commitments) on the SLT board. The motion was forwarded by Vicki, seconded by Joanie, all ayes, motion carried.

10. Finance Committee Report – Darrell McDougal & Kim McCann – Haven’t met yet
11. Vicar House update – Pastor Jarod is still looking at buying a house in the country.
12. Appoint Nominating Committee – Jessica & Pat will present 3 non-MMT members for this committee that will be approved by email. This committee will then come up with nomination considerations for the MMT members who need to be replaced.
13. Voters meeting set for Thur. Dec 7th at 6:30PM -motion by Darrell, seconded by Joanie, all ayes, motion carried.
14. Leaders Retreat- MMT decided on Camp Luther to hold the retreat. It will be Sat. January 13th, 2024
15. MMT & Lead Pastor evaluation is tabled to next meeting in Nov.
16. Announcements & Upcoming events:
Christmas Gala is Dec. 1st, 2023
Trunk or Treat is Oct. 22nd, 2:00 to 4:00 PM
Next Meeting November 21st, 2023 Devotions: Darrell
17. Motion to adjourn by Matt, seconded by Pat all ayes, motion carried. Pastor Dave gave the closing prayer.

Respectfully Submitted,

Vicki Kakes