

## Mission & Ministry Team Meeting Minutes

March 19, 2024

1. The meeting was called to order by President Dan Hones, at 5:15 pm.
2. Present for the Meeting: Dan Hones, Pastor Dave Karolus, Pat Schroeffer, Vicki Kakes, Joanie Bauknecht-Peterson (attended by phone), Matt Pingel, Kevin Olsson, Nancy Resch & Dan Smith  
  
Absent: Jessica Olson
3. Devotion and opening prayer by Dan Smith.
4. Missional Community (Take 10)
5. Approve minutes from February meeting. Motion by Matt, seconded by Dan Smith, all eyes motion carried.
6. **Staff Reports:** (the following reports were submitted to MMT members prior to the meeting)  
  
Lead Pastor Report – Pastor Dave Karolus  
Associate Pastor Report-Jarod Fenske  
Administrative Manager Report – Paula Breutzmann  
Information Technology Report – Jan Young  
Principal Report – Paul Thompson  
Childcare – Jenny Weyker  
Facility Manager-Jay Neitzer  
Financial – Nikki Heinzen-printout also presented at meeting
7. **Staff:** Principal – Paul Thompson:  
Activities coming up: Musical, kids singing at Church, Tuesday after Easter starts 4<sup>th</sup> quarter.  
Mrs. Dieke is off after having her 3<sup>rd</sup> child and will remain home to care for her 3 children – Mr. Jiter is currently the long term sub for 5<sup>th</sup> grade.  
Currently doing a programs and curriculum study, CESA 6 came in and did evaluations.  
NWA Map testing is changing to Fast Bridge which gives not only results but interventions to address short comings (individualized to the student)  
Working with SLT to ramp up use of the STEAM lab
8. **Pastors Report**-Pastor Dave  
**Staff reports:** view via email. No questions presented  
**Financial Report.** Profit and Loss Report was reviewed  
Parking lot update: Site survey was completed; results show no drainage issues but possibly needing more gravel on driveway to dumpsters. Work is scheduled to start after end of school.
9. MMT Outcome Policy and Lead Pastor Relations Policy  
Reviewed with suggested change to Lead Pastor Relations Policy to replace any instance of “School Administrator” to “Principal” and “Childcare Administrator” to “Childcare Director”. Motion to approve changes by Kevin, seconded by Dan S., all eyes, motion carried.
10. **SLT report**-Matt Pingel

Next school year will be a shorter year running from September 3<sup>rd</sup> to May 23<sup>rd</sup> – there will be 15 minutes added to each day. This follows the district year.  
New late work turn-in and Allergy policies have been approved for the school (the Allergy policy will be discussed for Child Care)

**CLT report** –Joanie Bauknecht-Peterson  
Early Childhood Task Force to meet in April  
Summer activity fee will be \$50.00  
Other fee changes were also addressed

11. Vicar house recap of voters meeting. Sale of house approved by the voters. Dan Hones will be point person on the sale.
12. Compensation MAT – Met & will be sending their recommendations. Staff discounts and raises were discussed.
13. Announcements & Upcoming events:  
Palm Sunday Easter Egg hunt 9:15am  
Maundy Thursday service 6:30pm, Good Friday services 1:30 & 6:30pm,  
Prayer Vigil – 8pm on Good Friday – midnight Saturday  
Easter Sunday 6:00, 8:00 & 10:30am  
Youth Easter Breakfast 7:00am  
Next Meeting April 16<sup>th</sup>, 2024, Devotion by Matt Pingel
14. Motion to adjourn by Matt, seconded by Kevin all ayes, motion carried. Pastor Dave gave the closing prayer.

Respectfully Submitted,

Vicki Kakes