

**Mission & Ministry Team Meeting Minutes**  
**August 23, 2022**

The meeting was called to order by President Daniel Hones, at 5:15 pm.

Present for the Meeting: Daniel Hones, Carlene Nagel, Kim McCann, Joanie Bauknecht-Peterson, Jim Henning, Matt Pingel, Darrell McDougal and Pastor Dave.

Absent: Linda Stibbe and Jessica Olson

1. Devotion and opening prayer by Pastor Dave.
2. Missional Community (Take 10)
3. Approve minutes:  
Motion by Darrell McDougal, second by Matt Pingel to approve the minutes from the June 21, 2022 meeting, all ayes, 2 absent, motion carried.
4. Pastor's Report  
Pastor Dave distributed copies of the financial reports for fiscal year ending June 30, 2022. About \$80,000 intends to be transferred from our savings accounts/trust accounts. The Balance Sheet continues to be reviewed to see which trust accounts can be combined or repurposed. We will begin a stewardship emphasis in November and pledging for the next budget will be in January. The elders are starting to look into church attendance. There is a congregational mailing going out Labor Day weekend. The School Choice audit is in 2 weeks. Reports are being sent to the auditors.

Staff Reports: (the following reports were submitted to MMT members prior to the meeting)

Lead Pastor Report – Pastor Dave Karolus  
Vicar Report – Vicar Bryce Clayton  
Administrative Manager Report – Paula Breutzmann  
Lay Minister Report – Jeff Nielsen  
School Administrator Report – Pastor Bo Baumeister  
Childcare Director Report – Jenny Weyker  
Director of Youth & Family Ministries – Blake Brockman  
Information Technology Report – Jan Young  
Facility Manager's Report – Jay Neitzer  
Financial Operations Manager Report – Nikki Heinzen

5. Staff: Administrative Manager – Paula Breutzmann  
Paula was present at the meeting and updated the MMT on the office. There has been a lot of transition in the office staff. Paula is working on cleaning up church membership records, especially updating young adults. She is hoping to

streamline the process and make it easier. We have started to use the Church Online for worship services to be viewed online.

6. SLT Report:

Pastor Bo has started working here. Enrollment for the upcoming school year is about 210. We are trying to have Teacher Aides in the larger classes. The 7<sup>th</sup>/8<sup>th</sup> grade classroom is the last classroom to still be combined grades and could possibly be split next school year. The epoxy floor is installed in the STEAM room. It will be somewhat operational this year. September 7<sup>th</sup> the Call Committee will reconvene for the School Principal position.

7. CLT Update: Carlene Nagel

The CLT has had a couple incidents this summer and will continue to review Childcare policies and the Parent Handbook. If any changes are needed, they will be brought to the MMT.

8. Outcome Policy Review: Mission-Vision-Core Values:

The Outcome Policy was reviewed by the MMT and no changes are needed at this time.

9. Capital Improvements follow-ups:

Jay has been working on remodeling the boys bathroom in the school. The parking lot will soon be repaired and sealed. The gym roof will be replaced this fall and the gym floor will be resurfaced.

10. Additional agenda item-Lay Delegate

We need to nominate a Lay Delegate for the Synodical Convention in Milwaukee next year. Motion by Matt Pingel, second by Kim McCann, to have Dan Hones nominate a Lay Delegate, all ayes, 2 absent, motion carried.

11. Announcements and upcoming events:

- There was a discussion on possibly having the Sauerkraut Dinner in the future.
- Motion by Matt Pingel, second by Jim Henning, to hold the Leaders Retreat January 14, 2023 at Camp Luther, with the alternate location to be Peace, all ayes, 2 absent, motion carried. Pastor Dave will contact Camp Luther to see if camp is available, with the possibility of moving it to January 7, 2023 at Camp Luther.
- Christmas Gala, in-person, Nov. 11, 2022
- The next MMT meeting will be September 20, 2022 in the Luther Room. Devotion by Jim Henning.
- August 28<sup>th</sup>, Outdoor Worship, picnic lunch & carnival at Heinzen Pavillion. Childcare/School staff commissioning at 10:30 a.m. service. (8 am service at Peace, no Bible class)

12. Meeting Adjourned/Closing Prayer:

Motion by Kim McCann, second by Joanie Bauknecht-Peterson, to adjourn the meeting at 6:47 p.m., all ayes, 2 absent, motion carried.

Pastor Dave gave the closing prayer.

Respectfully Submitted,  
Carlene Nagel