

School Leadership Meeting (SLT) – Monday, June 1st, 2026

SLT Members Present: Rachel Ramer (President), Katie Kakes (Secretary) Julia Barnes, Carolyn Doucette, Sandy Greening

MMT Representative Present: Jeremy Rotzoll

Ex-Officio Member Present: Paul Thompson

Meeting Minutes:

A. Assemble, Mission, Vision, Devotion, & Opening Prayer

1. Devotion led by Carolyn D.
2. Prayer led by Carolyn D.

B. Take 10

C. Approval of May 2026 Meeting Minutes

1. **Motion to Approve:** Sandy G.
2. **Second:** Julia B.
3. All Approve
4. No Oppose

D. Principal's Report

1. 2026-2027 Registration
 - Paul shared updated (as of 5/29/26) registration numbers for the 2026-2027 school year.
 - These numbers will continue to change throughout the summer.
2. National School Lunch Program (NSLP) Administrative Review
 - Review took place on May 5th, 2026
 - NSLP sent PLS their findings, as well as any corrections that need to be made
 - PLS has already made these corrections
 - Next review will take place in 5 years
3. June 11th Voters Meeting
 - Approval of FY 27 Budget
 - Approval of housing allowance for new employee (Amanda K.)

E. Review of Annual Principal Evaluation Tool

1. Paul remodeled Annual Principal Evaluation Tool based on feed from SLT after 2026 evaluation
 - Topics to evaluate have been reorganized into groups, as opposed to individual questions
 - SLT like the changes very much!

F. Review of NLSA Cumulative Annual Report (CAR)

1. This report highlights all that PLS has done throughout the year.
2. Report is compiled, reviewed and added to each year to keep in line with accreditation
 - PLS is accredited every 5 years.
3. SLT went over the information that was added for the 2025-2026 school year.
4. SLT President (Rachel R.) signed document

G. Review of 2026-2027 School Handbook

1. Document was not available for review – it is still being worked on
 - Current handbook needed a lot of overhaul
 - Many policies were put in place after the current handbook was adopted
 - These now need to be added
2. Paul's goal is to put in newly adopted policies, clean-up information and make document more precise.
3. Paul will provide SLT with the updated document via email in July
 - SLT will self-review and then discuss at August 2026 meeting

H. Review of Financial Reports

1. Nothing new/specific to go over
2. No questions/discussion needed from SLT

I. Update of PLS FY 27 Budget

1. Slight adjustments were made (since last SLT meeting) based on Nikki H's feedback
2. No major updates to go over
3. No questions/discussion needed from SLT

J. Executive Session

K. Action Out of Executive Session

L. Review of Upcoming Meetings

1. **Date of next SLT Meeting:** Monday, August 3rd, 2026 at 4:15pm
2. **Next Devotional Leader:** Sandy G.

M. Motion to Adjourn

1. **Motion to Adjourn** – Carolyn D.
2. **Second** – Jeremy R.
3. All Approve
4. No Opposes

Meeting adjourned at 5:29pm.