

School Leadership Meeting (SLT) – Monday, August 3rd 2026

SLT Members Present: Katie Kakes (Secretary) Julia Barnes, Carolyn Doucette,

SLT Members Absent: Rachel Ramer (President), Sandy Greening

MMT Representative Present: Jeremy Rotzoll

Ex-Officio Member Present: Paul Thompson

Meeting Minutes:

A. Assemble, Mission, Vision, Devotion, & Opening Prayer

1. Devotion led by Paul (in Sandy's absence)
2. Prayer led by Paul

B. Take 10

C. Approval of June 2026 Meeting Minutes

1. **Motion to Approve:** Julia B.
2. **Second:** Carolyn D.
3. All Approve
4. No Oppose

D. Principal's Report

1. 2026-2027 Registration
 - Paul shared updated (as of 8/3/2026) registration numbers for the 2026-2027 school year.
2. School Technology Committee
 - Committee was formed to address the disconnect that can sometimes occur between Jan Young and teachers when it comes to technological needs
 - The committee has been meeting throughout the summer and the results have been great.
 - Committee Members: Jan Y, Paul, Chaz H, Gabby S, Julie O and Danielle S
3. Teacher In-Service will take place August 17th-August 28th
 - Many of the professional development sessions will be led by various staff members.

E. Discussion of Policy on Professional Staff-Student Boundaries and Communication

1. Due to PLS participating in the WI Choice Program, we must have this policy enacted by 9/1/26.
 - This is a school policy – does not apply to Church or Childcare.
2. Biggest change to current policy will be PLS adapting a mandatory annual training vs bi-annual training.
 - All employees and volunteers must complete this annual training.
 - PLS can utilize a free program developed by DPI (Wisconsin Department of Public Institution), that is available on DPI's website, or a ministry-approved equivalent.
 - DPI's training is not currently available on website, but that is likely due to summer still being in-session.
3. Motion to approve:
 - **Motion to Approve:** Jeremy R.
 - **Second:** Julia B.
 - All Approve
 - No Oppose

F. PLM Dress Code – Initial Ideas

1. Paul shared the current “Personal Appearance Policy” as it appears in the handbook.
2. New recommendation, out of MLT, is a two-tier approach.
 - 1. Universal Standards (apply to all PLM employees)
 - 2. Position-Based Expectations
 - Professional Staff
 - Active Care and Student Support Staff
 - Operations Staff
3. This policy is still in the initial phases of development.
4. The majority of the discussion was SLT asking questions and seeking clarification on certain verbiage.
5. Paul will take SLT’s questions/feedback to MLT and report back with answers.

G. 2026-2027 School Handbook

1. This was a review of Paul’s reconstructed format.
2. Draft of content was not completed at time of meeting.
3. Paul referenced 3 standards to write policies:
 - 1. DPI
 - 2. WPCP
 - 3. NLSA
4. Paul has made major reconstructive changes to overall organization of handbook.
 - Organizing content/table-of-contents into logical sections.
 - Current handbook draft consists of 12 sections with ~5-12 subsections in each.
5. Paul is aiming to have rough draft completed and ready for approval by September meeting.

H. Review of Financial Reports

1. SLT will review after meeting and present any questions via email.

I. Executive Session

J. Action Out of Executive Session

K. Review of Upcoming Meetings

1. **Date of next SLT Meeting:** Monday, September 14th at 4:15pm
2. **Next Devotional Leader:** Rachel R.

L. Motion to Adjourn

1. **Motion to Adjourn** – Jeremy R.
2. **Second** – Julia B.
3. All Approve
4. No Opposes

Meeting adjourned at 6:10pm.